

MINUTES

STORMWATER AUTHORITY

LOWER ALLEN TOWNSHIP

REGULAR MEETING

SEPTEMBER 5, 2024

The following were in ATTENDANCE:

BOARD MEMBERS

Timothy Johnson, Chair
Lloyd Bucher, Vice Chair
Alison J Shuler, Secretary
Robert Edwards
Richard Schin

TOWNSHIP PERSONNEL

Rebecca Davis, Public Works Director
Steven P Miner, LATSA Solicitor
Barbara Arnold, Environmental Coordinator
Commissioner Charles Brown
Renee' Greenawalt, Recording Secretary

Chair Johnson called the September 5, 2024, Regular Meeting of the Lower Allen Township Stormwater Authority to order at 7:55 pm. He announced the meeting had been duly advertised for publication.

APPROVAL OF MEETING MINUTES

Ms. **SHULER** moved to approve the minutes from the July 11, 2024, Regular Meeting. Mr. **EDWARDS** seconded the motion. The motion carried 5-0.

SOLICITOR'S REPORT

Solicitor's Fee

Mr. Miner presented intent to request a modest increase to the solicitor fee for CY2025.

Borough of West Chester v. Pennsylvania State System

Mr. Miner noted some activity on the docket for the case, but that no specific details were available,

TREASURER'S REPORT

Mr. Schin reported the total cash balance, as of August 23, 2024 was \$2,750,979, a decrease of \$1,408,237 since the prior meeting.

Below is a summary report of Stormwater billing accounts deemed "Uncollectable" with total balances through 5/30/2024. These balances include past due principal amounts plus penalties through the last billing period (2024-Q3). Late penalties for 2024-Q3 are reflected in the figures.

Delinquent accounts

Property Owner	Accts	Balance
Commonwealth of PA	8	\$12,542
PennDOT	4	\$1,314,173
PA Turnpike	3	\$160,366
PA Industrial School (SCI/Prison)	1	\$470,594
TOTALS	16	\$1,957,675

Mr. **SCHIN** motioned to approve the Treasurer's Report. Ms. **SHULER** seconded the motion. The motion carried 5-0.

Portnoff Update

Mrs. Arnold presented an update on collections for delinquent stormwater and refuse accounts. Since August 2023, 120 stormwater accounts were sent to Portnoff Associates for collection. She noted good progress on collections.

PUBLIC WORKS DIRECTOR REPORT:

Credit and Appeals Monthly Report

Director Davis reported there had been no credits or appeals since the prior meeting.

Payment to Kinsley Construction, LLC – Paving Infrastructure Project

Director Davis presented for consideration, payment of the LATSA portion of Estimate No. 2 to Kinsley Construction for labor for the Paving Infrastructure Project in the amount of \$17,440.10. The estimate represents the work performed in the Highland Estates and Allendale neighborhoods that was inspected and approved by the Township to date for the project.

Ms. **SHULER** offered the motion, seconded by Mr. **BUCHER**. The motion passed 5-0.

Payment to Kinsley Construction, LLC – Weis/UMHC Basin Retrofit Project

Director Davis presented for consideration, Payment No. 1 in the amount of \$160,920, and Payment No. 2 in the amount of \$365,482.84. She noted the estimates represented the work performed, inspected and approved by the Township to date for the project.

Ms. **SHULER** motioned to approve Payment No. 1, seconded by Mr. **BUCHER**. The motion passed 5-0.

Ms. **SHULER** motioned to approve Payment No. 2, seconded by Mr. **SCHIN**. The motion passed 5-0.

Payment to Kinsley Construction, LLC - BJ's Wholesale Club Basin Retrofit Project

Director Davis presented for consideration, Payment No. 1 in the amount of \$22,837.50, and Payment No. 2 in the amount of \$50,472.70. She noted the project was complete and that the estimates represented the work performed, inspected and approved by the Township to date for the project.

Ms. **SHULER** motioned to approve Payment No. 1, seconded by Mr. **BUCHER**. The motion passed 5-0.

Ms. **SHULER** motioned to approve Payment No. 2, seconded by Mr. **BUCHER**. The motion passed 5-0.

Payment to Kinsley Construction, LLC – Bethany Village Basin Retrofit Project

Director Davis presented for consideration, Payment No. 1 in the amount of \$193,755.45, in the amount of \$365,482.84. She noted the estimate represents the work performed, inspected and approved by the Township to date for the project.

Ms. **SHULER** motioned to approve Payment No. 2, seconded by Mr. **SCHIN**. The motion passed 5-0.

Director Davis presented the GIS mapping project, with a demonstration of the municipality map, showing outfall inspection points where the creeks and streams reach waters of the Commonwealth, and where they are required to inspect each of the eighty-seven points once per permit cycle. She noted that inspections are conducted more frequently. The GIS map also shows infrastructure including 617 inlets, utility holes, piping,

Basin Construction Update

Director Davis reported that the project at BJs Wholesale Club was complete, and those at Weis/UMHC and Bethany Village were partially complete. She presented photographs of each project to demonstrate existing conditions, movement of earth, engineered soils, under-drained and modified outlet structures, and hydroseeded basins. She proposed a future tour of the completed basins when they are finished.

Other Business

Director Davis reported that that budget preparations would be an item for discussion at the next meeting.

ADJOURNMENT

With no other business pertinent to the Authority, the Regular Meeting of the Stormwater Authority adjourned at 8:16 PM.